

Newport Girls' High School PTA
Minutes of the meeting held at the School on 18th November 2019

Present	Mr Scott (Headteacher), Julie Harris (Chair), Tony Brown (Treasurer), Andy Harrison (100 Club), Jo Lloyd
Apologies	Carol Rodrigues, Kate Chadwick, Nicola Bates, Tracy Garner
Agree Minutes / Matters Arising	<p>The previous PTA minutes of 1st October were agreed. Matters arising:</p> <ul style="list-style-type: none"> • The actions for Tony to arrange a payment for the outstanding amount towards the cost of the laser cutter was carried forward, as was the action to arrange for Easyfundraising payments to be made directly into the PTA bank account (rather than by cheque). • The action to move the PTA website content into the main school website remains with Julie to assess what content needs to be retained, then with Michael to get it transferred. Michael requested some photos as well to make the content more interesting.
Finance Update and Funding Requests	<ul style="list-style-type: none"> • See AGM minutes for finance update. • The main focus of our fundraising this year will be to make a significant donation (£3,500) towards the new minibus the school is leasing. • Mr Scott mentioned an additional request for Year 7/8 Engineering Club, for the sum of approximately £70. Further details required. • The business case for Gardening Project is c/fwd. Details were received after the meeting and will be shared for discussion at the next meeting in January, with a view to starting in the Spring.
100 Club	<ul style="list-style-type: none"> • The 100 Club draws for November and December were carried out. Winners as follows: <ul style="list-style-type: none"> ○ Nov 1st 12 Julie Harris ○ Nov 2nd 21 Nehal Patel ○ Nov 3rd 77 Laura Haynes ○ Dec 1st 38 Matthew Bijin ○ Dec 2nd 81 Claire Augustus ○ Dec 3rd 39 J Cheung • Andy has done a great job of running the 100 Club for the past year, and is now handing it over to Tracy Garner. Many thanks to Andy and best of luck to Tracy in picking up this important role.
Debrief on Events	<ul style="list-style-type: none"> • Year 7 Welcome Evening 3rd October – the refreshments went down very well, providing a valuable service and raising £48. Thanks to Carol, Kate and Julie. • Movie night Y7/8 17th October 3.45 – 6pm. Julie and Jo ran this event, aided by 2 sixth formers (Annie Harris and Ellie Richards). 42 girls came along to watch A Series of Unfortunate Events, and ate us out of chocolate! A very successful event. • Poetry Eve 17th October 7pm – Julie ran this event, aided by sixth formers. There was some inspirational poetry, but demand for refreshments was very low, on the whole – many people just wanted water. <ul style="list-style-type: none"> ○ From these two events we raised £136. • Quiz Night – 15th November 7.30pm – this was cancelled due to low ticket sales (approx. 35 tickets sold), which was very sad. However, Martin, the quizmaster, has offered to run us a quiz in 2020 if desired.
Future Events	<ul style="list-style-type: none"> • Carol Service 17th December 7pm – the PTA traditionally serves non-alcoholic punch and mince pies (donated) for free at this school-led event. Helpers welcome!

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	<ul style="list-style-type: none">• Movie night Y7/8 19th December – Christmas theme. Julie to run this with sixth form help (Annie, Ellie and Zoe).• Other ideas – We returned to the idea of an '80s themed night, possibly as an add-on to the Summer Fete – to be considered nearer the time. Mr Scott suggested that this could be a joint event with our neighbours, Moorfield (who have since indicated an interest).
Communication, PR and GDPR	<ul style="list-style-type: none">• Julie to contact the school's GDPR officer to ensure the PTA remains compliant.
AOB	<ul style="list-style-type: none">• None
Next Meeting	The next meeting will take place on Thursday 16 th January 7pm in the school Atrium, and all are very welcome to attend.