

NEWPORT GIRLS' HIGH SCHOOL
ACADEMY TRUST



ADMISSIONS POLICY
ENTRY 2019

ADMISSION ARRANGEMENTS FOR THE SCHOOL YEAR 2019 - 20

Newport Girls' High School, Academy Trust (NGHS) is a non fee-paying, 11-18 grammar school in Newport, Shropshire. Only girls are admitted to the school and there is no charge or cost related to the admission of a child to the school.

The school is an Academy and so the Governors, not the Local Authority, are responsible for the admission arrangements.

The school does have a defined catchment area and in Year 7 priority is given to girls from the Newport area, but places are also awarded to girls from outside the immediate area. *By definition 'Newport Area Girls' are those girls who normally reside in the catchment area as detailed on the map kept in the school office and also available to view on our website. A copy of this map is also kept by the LA at the Civic Offices in Telford.*

Eligibility

The test is open to pupils who will be 11 years of age (under 12), on 31 August 2019. (They will be in Year 6 of primary education at the time of the test). Children will be allowed to sit the entrance test only once and if they are unsuccessful they will not be eligible for admission to the school below the sixth form.

Year 7 Entry for September 2019

1. Parents who wish to apply to NGHS will need to complete an on-line test registration form for the Consortium of Grammar Schools in Shropshire, Walsall and Wolverhampton which can be accessed on-line via the school's website (www.nghs.org.uk). Any queries should be made to the school's Admissions Manager by:

- Emailing the school: schooloffice@nghs.org.uk
- Phoning the school: 01952 797550
- Writing to the school: Admissions
Newport Girls' High School
Wellington Road
Newport
Shropshire
TF10 7HL

Important dates:

25 April 2018	Open Day and Evening (9.30am – 12.15pm and 4.00pm – 7.00pm)
6 July 2018	4.00pm deadline to submit online registration form. Anyone applying after this date will need to contact the School to be able to submit an application.
17 September 2018	Entrance Test

For admission to Year 7 the school will be participating in the co-ordinated inter-LA admissions scheme for state secondary schools. **All applicants for admission to NGHS must**

name the school on their home LA preference form and return it to their home LA by the appropriate deadline.

The outcome of the test will be sent to all applicants before the LA preference form completion deadline.

Further details on the application process and arrangements can be found in the leaflet '**Information for Admission to Year 7 in September 2019**'.

2. After the school has received the test standardised scores from the independent marker, a selection panel will meet. This panel consists of the Headteacher of NGHS, the Headteacher of Burton Borough School, LA representatives and Primary Headteachers from another part of Shropshire.
3. **NEWPORT AREA GIRLS ARE CONSIDERED FIRST**
Consideration is given to the standardised test scores and a selection of current work of the in-area girls around the borderline and/or a piece of free writing. Places are allocated to all in-area girls whom the panel assesses as being of the required ability. **If all 84 places are allocated, the procedure stops here.** If there are more Newport area girls considered suitable for a place at Newport Girls' High School than there are places available, the 84 places will be allocated to those girls considered to be most suitable, in the opinion of the selection panel.

Looked After Children and previously Looked After Children will be given the same priority treatment as in-area girls.

LOCAL AUTHORITY GUIDANCE – LOOKED AFTER CHILDREN

All admission authorities will apply the following definitions in the case of a Looked After or previously Looked After child and home address:

Looked After Children are those children who are the subject of a court order and the local authority share parental responsibility with the natural parents, or others who hold parental responsibility; and children who are looked after by the local authority under a voluntary agreement with the parent. Looked After Children also include those children who were 'previously looked after' but ceased to be so because they were adopted under the terms of the Adoption and Children Act 2002 (or became subject to a residence order or special guardianship order).

A child's home address will be the normal residence of the parent(s) or legal guardian(s) who has care of the child. Where a child lives with parents with shared parental responsibility, each for part of the week, the home address will be considered to be the address of the parent where the child spends most time. If time is spent equally between the two parents, the home address will be taken to be the address registered to receive child benefit in respect of the child. In the event of shared care, parents must opt to use one address for all the preferences expressed.

4. Parents are responsible for arranging transport to school. Telford and Wrekin Local Authority has informed us recently of their decision to cease assisted transport from the Muxton area from September 2019.

If there are spare places at the end of step 3, consideration is given to out-of-area candidates. Here, the decision is taken based solely on the rank order of the standardised test scores. Places are allocated up to a total of 84.

Parents out-of-area should, however, appreciate that they will be expected to arrange and pay for transport. In recent years transport for the out-of-area pupils at the Newport secondary schools has been arranged by groups of parents, and buses now operate from Telford Town Centre/Wellington, Albrighton and Market Drayton. Public services are available from Shrewsbury, Newcastle and Stafford. Details about travel can be obtained from the school office.

5. A waiting list of suitable candidates, in priority order, is kept in case one or more of the original 84 girls rejects the offer. This list is kept open for the academic year of entry until the end of the Summer term. To remain on the waiting list after Year 7, a Supplementary Information Form needs to be completed each subsequent academic year.
6. The decisions for all candidates are issued by the home LA on the same day, by email or by second class post sent around the 1st March 2018.

Years 7 - 10, In-Year applications after the original Year 7 entry procedures:

In the first instance candidates will need to complete a Supplementary Information Form to be placed on our waiting list (see 5 above).

If a place becomes available in Years 7 – 10, candidates will be contacted and invited to sit an entrance test. Candidates must not have sat the test on a previous occasion within the Consortium (Newport Girls' High School, Queen Mary's High School and Wolverhampton Girls' High School). Candidates will be asked to bring their current school books, especially for maths, English and science, together with their most recent school report.

This information will only be kept by the school for one year. To remain on the waiting list, parents will need to contact the school each September.

Post-16 Entry:

Post-16 admission criteria are currently under review and will be published in the Autumn along with the Sixth Form Course Guide.

Prospective pupils and their parents are always welcome to visit the school, and there is an annual **Open Day and Evening** on **25 April 2018** as well as a **Sixth Form Open Evening** in the Autumn Term 2018.